

Moving Ahead – Diversity and Inclusion Social Impact Consultancy

JOB TITLE: Internship – Project leader

WORKING PATTERN: Full time (however 4 days equivalent considered for right candidate)

REPORTS TO: CEO

START DATE: Immediately (3 months +) – Remote/ London

Moving Ahead

Moving Ahead is a social impact organisation working to improve workplace inclusion and diversity. Our mission is to create an inclusive society in which individuals and organisations can be at their best. We work individually with our clients as well as cross-sector and cross-company, designing and delivering mentoring programmes, development initiatives and research that helps organisations achieve a culture of belonging. To date, we have reached more than 30,000 individuals across more than 300 organisations and 30 sectors.

We collaborate with campaigns such as the 30% Club and Diversity Project in addition to clients who are striving to advance their inclusion and diversity. Our client base spans most of the FTSE350, working globally with the UK, Australia, Nigeria, USA, Sri Lanka, Hong Kong and many more countries. We deliver our work through a vibrant and unique faculty of subject matter experts, leaders and facilitators in addition to our Speaker Academy where we broker leaders, athletes, authors and experts to share their stories and insights.

We are currently inviting applications from students at leading business schools for project roles with the potential to convert to full-time internships or full-time roles. Students will get to lead a number of exciting projects, flexible to your areas of interest and capability.

Your role

- ▶ Reporting to CEO and Founder of Moving Ahead, Liz Dimmock
- ▶ Working closely with clients and partners
- ▶ Projects (scope and priority of projects to be discussed in the interview stage based on experience, interest and capacity)

Example projects include:

Creating an advisory board

- ▶ Design and set up of a Moving Ahead Advisory Board - objectives, scope, roles, targeted invites.
- ▶ Establish client advisory groups

Pricing & competitor analysis

- ▶ Pricing analysis (of current programmes) with external client / competitor pricing analysis
- ▶ Data and measurement – setting up /embedding how we track, report, measure impact on programmes internally to stakeholders and to our clients/ sponsors
- ▶ Research and explore competitor landscape



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Strategic partnerships

- ▶ Identifying and building strategic partnerships e.g. CMI, Diversity Project
- ▶ Securing sponsorship/ partners for summit series, research programmes

Research project

- ▶ To lead the design and delivery of a mentoring research programme (impact of mentoring, longitudinal)
- ▶ Analysis of 30% Club global chapters and delivery models (eg: tax considerations etc), and working with SMEs

Operational and core function set up

- ▶ Support and set up of new core function (HR, legal, finance) systems – supporting Head of People and Operations

What we're looking for?

- ▶ You are currently studying an MBA and looking for a complimentary internship
- ▶ You're curious about social impact, diversity and inclusion, and agile consultancy. Reading our mission & vision made you excited.
- ▶ You want to test yourself in a small and growing agile team that is quickly expanding internationally.
- ▶ You want to see if you can work in an ambiguous environment where you have full ownership of your projects.
- ▶ You're naturally curious and open to discovering, experimenting, and learning along with the founder of the business.
- ▶ You can take on ownership, operate autonomously, challenge the status quo and are not afraid to voice your opinions.

What's in it for you?

- ▶ Work directly with our Founder (Liz Dimmock).
- ▶ Direct experience and great exposure with an impressive client list
- ▶ Opportunity to roll your sleeves up and make a real impact to a social enterprise. Fulfill that goal of “making a difference” you wrote at the beginning of your LBS journey.
- ▶ Opportunity to convert into a full-time role.
- ▶ Experience of a start-up transitioning from growth to scale
- ▶ Work with a dynamic, ambitious team of exceptional people who show up to work every day with purpose.
- ▶ Compensation is to be discussed and agreed during interviews. The role is paid, however as a scaling social enterprise, we are unable to offer an overly competitive compensation package for this role. We understand this means these roles may not be accessible to everyone but are eager to make this a worthwhile experience for you.



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